

# Minnesota Board of Cosmetologist Examiners

2829 University Avenue SE, Suite 710  
Minneapolis, MN 55414  
www.bceboard.state.mn.us



Phone: (651)201-2742  
Fax: (612)617-2601  
Email: bce.board@state.mn.us

## Special Event Permit Information

A Special Event Permit (SEP) allows a licensed salon manager to offer and perform select services outside of a licensed salon. Please see below for details.

### What can a Special Event Permit be used for?

A SEP allows a licensed salon manager to perform select services outside of a salon setting. Only the following services may be provided for the license type listed:

Cosmetologist: nonpermanent manipulation of the hair (styling, setting, reinforcing, or extending); nail polish applications; makeup applications

Manicurist: nail polish applications

Esthetician: makeup applications

### How does a Special Event Permit work?

You, as a salon manager license holder, can apply for and manage your individual SEP online using the online renewal system on the BCE website. A permit will cost \$75 and is valid through December 31<sup>st</sup> of the year it is obtained.

The permit is valid until the end of the year, but each event must be registered online with the SEP. Once the event is registered, the licensee can print the SEP. The SEP must be posted at the event in order to be valid.

Be aware that online registrations may take up to 24 hours to process, so you'll want to plan ahead!

### A Special Event Permit does **NOT** allow you to do the following:

- Bring an assistant to the event (unless the assistant has his or her own SEP).
- Offer any services other than what is listed above. For example, even though you are an esthetician you cannot offer facial or waxing services.
- Offer services outside of the scope of your license type.
- Receive hours of licensed practice toward your license renewal.